

**WATLING STREET PRIMARY SCHOOL**

22<sup>nd</sup> January 2018

Dear families,

We have arranged an educational visit to Stafford Castle for Year 4. The visit will take place on 20<sup>th</sup> April 2018 and will cost £16.00 for each child, this includes coach fare, entrance fee and a tour of the castle with two activities and a gift pack. We will be travelling by coach, leaving school at 9.10am returning for 3.15pm.

The children will need:

A packed lunch (in a backpack)

Suitable footwear

Full Uniform

Drinks

They may also bring a few sweets for the journey (no chocolate please!).

If your child normally has a free school meal and you would like a packed lunch provided then please inform your child's class teacher.

If you are willing for your child to take part in this visit, please return the attached form to school as soon as possible. Payment will be required by 29<sup>th</sup> March and may be paid in instalments. If there is any aspect of this visit you would like to discuss please do not hesitate to get in touch.

Yours sincerely,

**MISS S RUDD**  
**CLASS TEACHER**

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**Stafford Castle**

I/we would like our child ..... to take part in the visit to Stafford Castle on 20<sup>th</sup> April 2018.

I/We confirm that a donation of £16.00 towards the cost of the visit will be made by 29<sup>th</sup> March.

My/Our child has free school meals and will require the school to provide a packed lunch.   
(Please tick box if applicable)

Signed .....(person with parental responsibility)